



YARM FELLOWSHIP HALL

GENERAL INFORMATION FOR HIRERS

The Fellowship Hall is in West Street, Yarm, which is part of Stockton on Tees. It is run by a committee of 7 trustees. It is owned by Yarm Town Council and is leased from them by the Yarm Fellowship Committee on a lease that runs to 2035. It is a hall that is rented out as a venue to various users for the benefit of those who live in Yarm and surrounding districts. It is governed by the charity act 2022 and has the charity number 1084481.

The Trustees aim to keep the hall in good working order and contract a cleaner and caretaker to look after the building. We expect our hirers to read and comply with our terms and conditions. They are provided in large print to allow them to be read easily.

Facilities

The key to the door is kept in a safe outside . You will be given the access number. **PLEASE DO NOT TAKE THE KEY AWAY WITH YOU AS THE NEXT GROUP WILL NOT BE ABLE TO GET ACCESS.**

There are two rooms, the main hall and a meeting room – back room. We only hire to one organisation at any one time for safeguarding reasons – there is a shared kitchen and toilet area. Please leave them all clean at the end of the hire as the next group will not expect to have to tidy up. We allow 30 minutes between lets, 15 mins to tidy up and leave before the next group which has 15 minutes to set up.

Contents of main hall – L shaped x x y and x x y side

x small go-pak tables 91.5cm x 76cm

x large go-pak tables 122cm x 76cm

100 banquet chairs

1 raised stage

1 Sound system and microphone

1 sprung wooden dance floor



YARM FELLOWSHIP HALL

Contents of rear hall rectangular x x y

x small go-pak tables 91.5cm x 76cm

x large go-pak tables 122cm x 76cm

59 banquet chairs

Contents of kitchen

1 Stainless Steel 600Ltr - Upright Fridge

1 Stainless Steel 600Ltr - Upright Freezer

2 microwave ovens

1 large gas cooker – please allow time to clean after use.

1 dishwasher – allow 1 hour to warm up before use.

X plates

X spoons

X knives

X forks

X cups and saucers

X mugs

X pans

2 kettles

1 warm trolley

2 stainless steel work surfaces

3 waste bins

2 stainless steel sinks



YARM FELLOWSHIP HALL

Toilet area

Female facility

2 cubicles

2 sinks

1 Air hand drier

1 mirror

Disabled and baby facility

1 disability friendly toilet

1 nappy changing fold down table

1 sink

1 Air hand drier

1 Nappy bin – please empty at the end of the hire

Male facilities

1 cubicle

2 uninals

2 sinks

1 Air hand drier

1 mirror